



# Push the boat out for... **Endeavour's** 2018 Season

Information and  
booking details for  
all sailings in 2018

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**W**elcome to Endeavour's 2018 Season. We're delighted that you are booking a day out with us and would like to help you make the day a great success!  
**Please read this information closely as it forms part of the terms & conditions of all boat bookings: we suggest that your party's lead person has a copy of this brochure with them when you travel. Bookings can be made with the main office by calling us on 01756 701005. Bookings for transport and buffets should also be made at the same time.**

## Sailings

Endeavour sails from a specially built ramp behind Skipton General Hospital on Mondays-Fridays (excluding bank holidays). We leave at 10.30am and return around 3.30pm, so please be ready to board at 10.15am.

We are able to carry up to 12 passengers, which includes carers and up to four wheelchairs.

The hospital's address is Keighley Road, Skipton, BD23 2RJ.



## Parking

Skipton General Hospital car park is not a general car park. We have an arrangement with the hospital management for passengers' minibuses and specially adapted disability vehicles only, to park for the duration of the cruise. Please make sure that vehicles are parked at the top of the car park near the canal. This parking is free of charge. Please note: this does not apply to cars. People arriving in cars can park on residential roads north of the hospital and walk down the canal to the boat.

Please note: you may also book SCAD's minibus transport to/from the boat for your group. Please ask us for availability and price when booking.

## Health & Safety / Safeguarding

It is the responsibility of the organisation or individuals making the booking to ensure that they have complied with safeguarding requirements for passengers. Our volunteer crews are fully trained to NCBA standards and we take every possible care in transporting our customers, but passengers do travel at their own risk. We are always happy to assist passengers getting from transport to the boat and back, but the responsibility for doing this remains with carers at all times.

## Bookings

All bookings must be made in advance, through the SCAD main office in Skipton. Bookings are not secured until they have been paid for in full (including buffet and transport where appropriate). Payments can be made by cash, cheque, card or BACS. Please see the terms & conditions for full details.

## Buffets / Fish and chips

The boat carries tea and coffee at all times for passengers use. You have the choice of bringing your own lunch, or we can arrange for it to be provided on board. We can either arrange for a buffet (£52), or we can arrange for a fish and chip stop—payment directly with the fish and chip shop. When you book the boat, this can be discussed with you—but please note that the fish and chip option will greatly curtail the distance that the boat can travel during the day.

# Wheelchairs

**This is extremely important – please do read this—we would not want you to be disappointed or your trip compromised.**

There are restrictions on the size of wheelchair which Endeavour can accommodate, and we cannot accommodate electric or very wide wheelchairs. Restrictions are as follows:

**Maximum width for the access door to the lift: 25” (62cm)**

The logo for SCAD's ENDEAVOUR is displayed in a stylized, serif font. The text is white and set against a dark, rounded rectangular background that has a gradient from dark blue on the left to dark red on the right.

## TERMS AND CONDITIONS

1. Maximum number of passengers 12 (including carers and 4 wheelchairs)
2. It is the carer's responsibility to ensure that they have satisfied all DBS and safeguarding policies / procedures for passengers.
3. Due to the nature of the upholstery on the boat, carers are requested to ensure that adequate precautions are taken for those passengers with an incontinence problem. Clients using disposable sanitary pads must take used pads away with them. Facilities for disposal are not available to the crew. Carers must also ensure that passengers receive appropriate assistance in the bathroom for the room to remain clean.
4. SCAD has full liability insurance but whilst our crews are fully trained to health and safety standards, and we take every possible care in transporting our customers, passengers travel at their own risk. Although our crew are happy to assist with getting passengers from their transport to the boat, responsibility lies with the carers.
5. Payment for bookings can be made by Credit/Debit Card by telephone, cash or cheque at the office.
6. If you are unable to pay by telephone when booking, payment must be received within one week of your booking request. If the deposit is not received within this period, the date will be released.
7. All payments are non refundable unless special circumstances apply.
8. Full Boat Risk Assessment is included with the booking form.
9. Passenger list is included with the booking form. You must bring this completed list on the day of the cruise to comply with insurance regulations.
10. We reserve the right to change destinations or pickup/drop off point at short notice due to unforeseen circumstances. In the event of it being necessary for us to cancel the trip you will receive the option for rebook at a later date or a full refund.

# **RISK ASSESSMENT: "ENDEAVOUR"**

## **PASSENGER TRANSFERS – risk to passengers**

- Passenger transfers must only be undertaken when the boat is moored to a 'hard edge banking' and the boat secured fore and aft.
- Passengers must be made aware of the steps down into the saloon and the low headroom on descending.
- No passenger, standing or in a wheelchair, may use the lift without two members of crew in attendance throughout.

## **MAN OVERBOARD –risk to passengers and crew**

- No passengers are allowed on the roof of the boat or the Aft deck. The Aft deck safety rail is not continuous and the usage and risk involved is considered at crew training. Passengers in bow of boat to be accompanied by carer. Life ring to be available in stern for immediate use.
- Engine to 'neutral' immediately man overboard.
- All Skippers are qualified to NCBA/CCBM standard certificate of community boat management, which includes specific training on 'Man Overboard'. Additional training is provided to reflect current changes.

## **PASSENGER/CREW INCAPACITATED – risk to passengers & crew**

- Ring emergency service, Proceed to arranged meeting point with emergency services. (Defibrillator installed on vessel). All crew trained to use.

## **BOAT ON FIRE –risk to passengers and crew**

- No smoking allowed except on deck. Passengers to be evacuated immediately from saloon and as soon as possible to disembark onto the bank in a safe and orderly manner. Emergency mooring of the boat in soft ground by spikes.
- Spikes and suitable hammer to be immediately available to crew.

## **BOAT SINKS – risk to passengers and crew**

- Call emergency services. Evacuate passengers from saloon. Ensure everyone remains calm.

## **BOAT 'SNAGS' ON LOCK GATE – risk to passengers and crew**

- Ensure crew members observe fore and aft on boat.
- Ensure two crew members observe from lock side.
- In the event of a 'snagging' occurring de-activate lock paddles.

## **BOAT MAINTENANCE – risk to passengers and crew.**

- Regular maintenance is to be carried out and defects to be corrected on boat and ancillary equipment. Skipper to report any defects after each trip.
- All information to be recorded in boat maintenance log.
- The vessel is serviced on a regular basis to ensure that it is in full and efficient working condition and complies with all safety requirements as laid down by the NCBA (National Community Boats Association).

## **STAFF ERROR – risk to passengers and crew**

- All staff to be trained and must demonstrate competence as appropriate to their role. Record of competence training to be maintained.

## **SAFETY BRIEFING**

- A safety briefing must be made to the passengers by a designated member of the crew before the start of every sailing.

## **ACCREDITED CHARITY – Statement**

- SCAD is an accredited training centre for the NCBA and is moderated regularly, which includes fundamentals in the management and training of Skippers and Crew. The charity's authorised trainer, Mr Derek Stansfield is also a Director of Training for the NCBA.